

A Special Study course cannot be taught *more than twice* and then must be submitted through governance for permanent class status. Attach a syllabus for the proposed course.

* A special study course must meet minimum graduate course enrollment standards.

College of

- AGRICULTURE & LIFE SCIENCES
- ARCHITECTURE AND URBAN STUDIES
- PAMPLIN COLLEGE OF BUSINESS
- ENGINEERING
- LIBERAL ARTS & HUMAN SCIENCES
- NATURAL RESOURCES
- SCIENCE
- VETERINARY MEDICINE
- GRADUATE SCHOOL

Course Number: 5984 6984

Department: _____

Title: _____

Hours of Credit: _____ **Semester and Year:** _____

Grade Mode: Bcfa U'Cb'mfA/Ft **Meeting Days and Time:** _____
 '5''A cXYg'f5#: zD#: z'5i X]t

Anticipated Number of Students (Required*): _____

Justification of Course (select one, attach additional details and the course syllabus):

- This course is being taught on a "test basis" before being submitted for consideration as a permanent course.
- This course meets a non-recurring need that is not addressed by existing courses.
- Course proposal has been submitted and is undergoing review by governance (e.g., College Student Policy and Affairs Committee, GCC, CGSP) to become a permanent course.
- Other (please attach explanation.)

Are there similar courses in the department? NO YES _____

Are there similar courses at Virginia Tech? NO YES _____

Has this course been taught before as a Special Study? NO YES _____

If yes, list number of times: _____ List semester(s) taught in department: _____

If this course has been taught two or more times, attach an explanation of the circumstances that necessitate an exemption to Graduate School policy.

Required Signatures

INSTRUCTOR(S) signature _____ printed name _____ e-mail (@vt.edu, preferred) _____ date _____

 DEPARTMENT HEAD signature _____ printed name _____ e-mail (@vt.edu, preferred) _____ date _____
 or authorized GRADUATE PROGRAM DIRECTOR

DEAN OR ASSOC. DEAN OF COLLEGE signature _____ printed name _____ e-mail (@vt.edu, preferred) _____ date _____

DEPARTMENT CONTACT (GRADUATE STAFF COORDINATOR) signature _____ date _____

GRADUATE SCHOOL DEAN OR ASSOCIATE DEAN signature _____ date _____

Return your completed form to:
Graduate School
 232 Graduate Life Center at
 Donaldson Brown
 Virginia Tech (0325)
 Blacksburg, VA 24061
 Fax: 540/231-1670

Questions? Call 540/231-5645 or
 e-mail grads@vt.edu for assistance.