

RETROSPECTIVE SURVEY ADMINISTRATION

Please contact Marc Stern (mjstern@vt.edu) or Bob Powell (rbp@clermson.edu) prior to administering this survey.

1. The retrospective survey was designed to be given to participants only immediately following participation in an EE program. It is imperative for anyone wishing to use the survey for evaluation purposes to be consistent in the timing of survey administration. Comparing responses across programs is only valid if the survey is given at the same relative time to each participant in each program.
2. Be sure to select a relatively quiet place and provide students with hard surfaces and pencils.
3. A consistent script (see immediately below) should be read to all participants.

“In an effort to make our programs the best they can be, we are asking each of you to complete a survey that will take approximately 10 minutes. The survey asks for your opinions about how today’s program has influenced you. Answer choices range from no influence to an extreme amount. For most responses, you probably won’t answer at the extreme ends of the scale. It is perfectly okay if you have different answers for each question, and your answers may be different from your neighbors.

The survey is optional. You will not receive a grade, and your names will not be recorded or linked to your answers.

Before you start, I’d like to go over #5 on the survey, as it is a little different from the rest. In this question, we are asking you to remember your opinions before attending this program in the first column, and in the second column, to write down your opinions now. Again, your answers may not be the same for each response for a single question and that is okay.

Please answer each question fully, and don't talk to your classmates while you respond. At any time, if you have any questions or concerns please raise your hand. We really appreciate your participation. When you are finished, I will collect your surveys.”

4. Data entry and analysis. If you are interested in having your data analyzed professionally and compared to other programs for your own learning purposes, please get in touch with us.